

NEASC
Special Progress Report
Tewksbury Memorial High School
June 1, 2008

I. Required Areas:

A. Provide a full-time certified media specialist.

IN PROGRESS:

1. The budget for SY 2008-2009 has retained the allocation for a full-time certified media specialist.
2. Initial interviews were conducted during week of May 27, 2008.
3. The appointment of the media specialist will take place during June of 2008.

B. Provide guidance services that meet the NEASC standards for acceptable counselor to student ratio

IN PROGRESS:

1. An expected decrease in the incoming freshman class is expected to create a caseload that meets the NEASC standards.
2. At least one guidance counselor intern will be available during the 2008-2009 school year thereby further reducing the counselor to student ratio.
3. In addition, the Guidance Office ensures that sophomores have at least two adults within the school, in addition to guidance counselors, to whom they can turn for advice and support. This initiative is being expanded to include all members of the student body.

C. Submit the findings/recommendations of the committee studying the establishment of a freshman transitional program.

IN PROGRESS:

1. A freshman transition Subject Area Review Committee (SARC) was funded during the 2007-2008 school year. A Professional Learning Community was also formed for added discussion opportunities.
2. A compilation of the findings and recommendations is attached.
3. During the 2008-2009 school year, members of the SARC will visit schools with freshman transition programs to further inform our planning and decision-making for expected strategy and program implementation in the 2009-2010 school year.

D. Submit the FY09 line item budget in the areas of textbooks, instructional materials and supplies, classroom computers, the media center's print and non-print collections, including electronic resources, and assess their levels of adequacy.

IN PROGRESS:

1. The FY09 budget for textbooks and supplies is attached.
2. An override vote will be taken on June 7, 2008.

II. Building concerns:

- A. Include plans and a timeline to resolve and fund with anticipated monies from MSBA the longstanding, identified facilities and space issues as well as voter approval of a renovation/facilities upgrade project.

IN PROGRESS:

1. The High School Building Committee (HSBC) has been established.
2. At a special town meeting, the Tewksbury taxpayers have voted the required funds to conduct the school feasibility study.
3. The HSBC is awaiting further instructions and guidelines from the state.

- B. Provide expected timeline.

IN PROGRESS:

1. Establishment of HSBC – March 2008
2. Town meeting approving funding for feasibility study – May 2008
3. Enrollment projection study approval – anticipated June 2008
4. Appointment of project manager – anticipated summer 2008
5. Presentation of renovation & new construction schematics and costs – anticipated Summer 2009
6. Town vote to fund building project – anticipated Fall 2009
7. Ground breaking – anticipated Fall 2009

Sincerely,

Patricia A. Lally

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Principal

M. Eileen Taylor Osborne

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Chair, Follow-Up Committee