

TMHS CLUB/ACTIVITY USER FEE POLICY

Present fiscal constraints make it necessary to impose an Activity User Fee at Tewksbury Memorial High School. The School Committee has implemented a user fee for activities and athletic programs.

The payment of a user fee does not provide a student with any special consideration or entitlement.

USER FEE GUIDELINES

1. **Individual Student: \$75** per club/activity with **no maximum**. This fee applies to the following clubs/activities:

Academic Decathlon	Jazz Band
Concert Band	Junior Classical League
Chess	Literary Magazine
Dance	Math League
Drama – Fall Play	Mock Trial
Drama – Spring Musical	Model UN
International Club	Robotics
Weight Lifting – per season	

NB: Marching Band, Percussion, and Winter Guard fees are included under the same fee schedule as Athletics - \$150.

2. **Payments:** All user fees are due after the final club/activity rosters are set or within two weeks of participation on open roster club/activity. All payments shall be made by check or money order to “Town of Tewksbury” and collected by the advisor. **Cash will not be accepted.** TMHS will provide forms that must accompany all payments.

The final due date schedule for the collection of user fees is as follows:

Fall Club/Activity: 1st Tuesday in September
Winter Club/Activity: 1st Tuesday in December
Spring Club/Activity: 1st Tuesday in April
Full year Club/Activity: Two weeks after the initial meeting
Other Club/Activity: Two weeks after the initial meeting

3. **Exemptions/Waivers:** The Tewksbury School Committee does not wish to deny any students an opportunity to participate in the co-curricular programs because of financial hardship. Waivers are available for those who have qualified for the free and reduced lunch program in Tewksbury. An application for Free and Reduced Meals may be picked up at TMHS. The completed application must be returned to the TMHS Main Office. You will be notified if you are accepted, reduced (1/2 price) or rejected. An appeal of a denied waiver shall be made, in writing, to the Superintendent of Schools.
4. **Refunds:** All requests for refunds must be made in writing to Tewksbury Memorial High School. Approved refunds will be processed at the conclusion of the season/activity. Refunds will be handled on an individual basis.